Initial Profile Creation for Apollo Scripts for TRAMS

After installing the software, there are a couple of steps that must be taken to enable you to run the Apollo Scripts for TRAMS scripts. There are 3 profiles that need to be created, named TRAMSDEFS, TRAMSVENDORS, AND TRAVELTYPES. The good news is that the scripts have some built in help for you.

The TRAMSDEFS profile is a "default" or "options" profile that the scripts read the first time your run them everyday. These defaults help keep the scripts both uniform and easier for agents to run by eliminating the number of key strokes required.

The first profile we need to create is the TRAMSDEFS profile. To do this, be sure you are signed in to Apollo and do not have a pnr in the active area on your computer. Type Alt-R to start the Scriptwriterplus Run program. At the top of the screen click on File and then Run. You will see a list of "key" files. Click on setup.key and then OK, or enter. This will start the Agency Setup script in which we will enter items. There are currently 11 items in the setup profile that we need to fill in.

The items have codes which you can see to the right of the fields in the setup script. The codes and values which we enter are read by the scripts the first time Scriptwriter Plus is run from each workstation. Below is a list of the items and a brief description.

Nbr	Item	Code	Format
1	Country Code	COUNTRY	US
2	Service Fee Vendor Code	SFVC	XXXXXX
3	Service Fee Travel Type	SFTT	9 – 16
4	Service Fee CC Type	SFCC	CCM,MCO,TAFP
5	Service Fee Amount	SFAM	99.99
6	Supplier Credit Card	SUPCC	A,Y ,N,D, 2
7	Default City code	HOMCTY	AAA
8	Multi-branch	MULTIB	NO OR AAAA
9	Pseudo City Code	PCC	AAA
10	Reserved	None	Not Used
11	Paid Line on Non CC	NONCCPD	Y OR N

1. Country Code. There are certain items that pertain only to Canadian agencies that appear when needed. The country code is US or CA as applicable.
2. Service Fee Vendor Code. This is the Interface ID from Trams of your service fee vendor.
3. Service fee travel type. This is the number of the travel type in Trams that you have set up for service fees.
4. Service Fee CC type. These scripts support the Automated MCO, a Credit Card merchant, or TAFP handling of credit card fee transactions.
5. Service Fee amount. This is the default amount displayed when the script is run. It can be changed easily, but this should be the most predominate amount used by your agents.
6. Supplier Credit Card. Normally set to N which means that you track your credit card vendor transactions as Commission Tracking in Trams. This option treats all Deposits as Supplier and the Final or Full transactions as either Supplier for Cash/Check payments and Comm Track for credit card payments. You can also put a D in the Supcc field which will make the all transactions as Comm Track for credit card and all transactions as Supplier for Cash/Check transactions. If you prefer to claim the income when one of these is sold rather than when the commission is received, change this to Y. If you are in a TAMS 20 group, you will want to set put 2 here to create 2 booking invoices for these types of transactions. A 2 in this field creates a Supplier booking for the sale with no commission, and a Comm Track booking with no sale but with the commission. If you put an A in the Supcc field, all transactions will come across as Comm Track. **Please discuss these options with Bill Shelley if you are not sure.**
7. Default City Code. Where passengers normally fly from.
8. Multibranch. This will be NO or the Pseudo City Code of your home office. This allows maintaining only 1 profile for Vendors and Travel types rather than one in each office.
9. Pseudo City code. The PCC for this office.
10. Reserved. This was previously used for a vendor code length field, but is not required any longer since the vendor code can be any length from 2 to 10 characters. It may be used for another option in future releases.
11. Paid Line on Non CC. If you like for your invoice to show paid with a balance due on cash or check transactions, change this to Y. Otherwise your invoices will show a balance due of the amount of the invoice on cash/check and a zero due on credit card invoices.

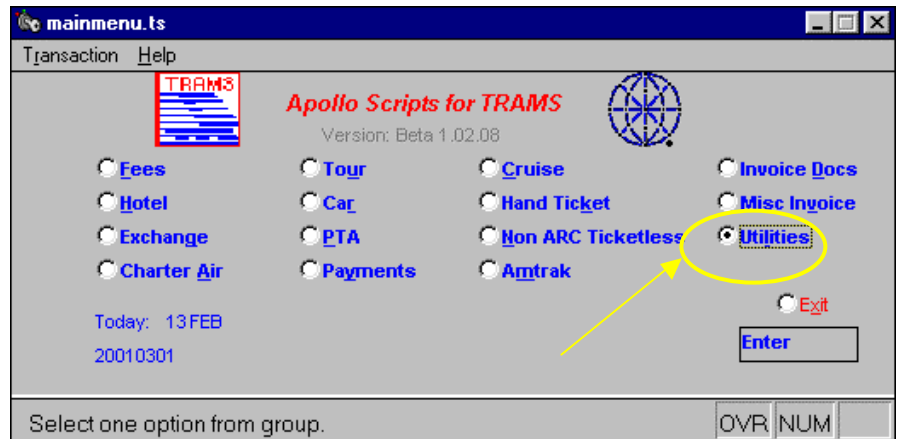Here is an example of the Agency Setup Screen filled in, and the profile that is created.

The next 2 profiles can be created from within the script. Type Alt-R and Enter or click the Icon to run the Apollo Scripts for Trams. When you see the main menu, click Utilities, or Type Alt-L to select it and then Press Enter.


You will then see a screen that is titled Utilities and has a radio button for Create TRAMS Profiles. Press Enter.
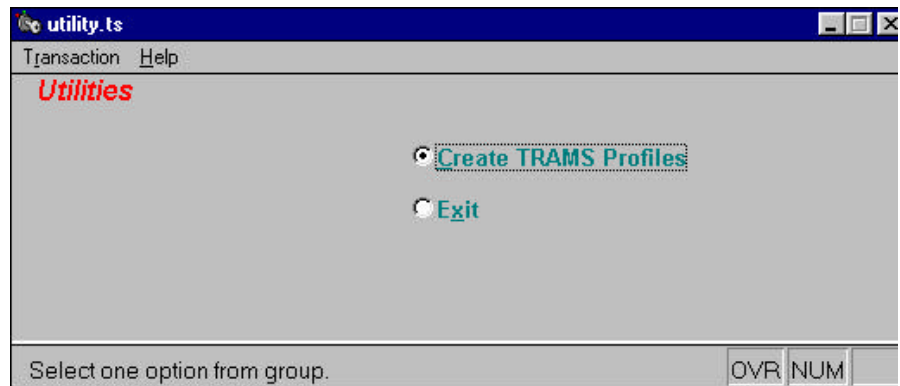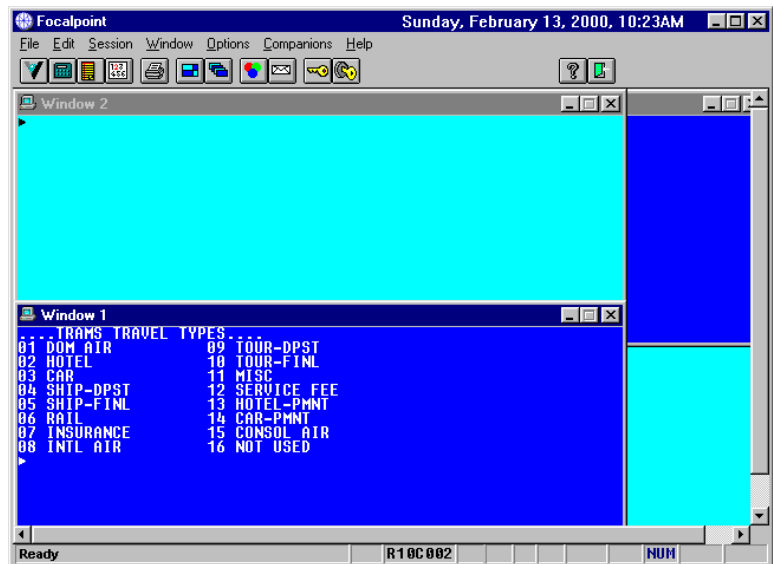

Next will be a screen that is titled Create Initial Profiles. Select Travel Types and press enter.
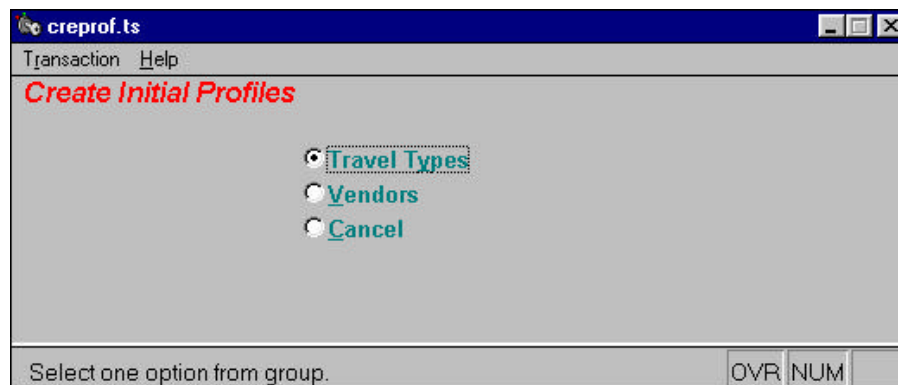
You will now see a screen that contains the TRAMS default travel types. Tab through all of the fields and change these travel types to match the ones you have set up in TRAMS. When they are correct, press enter.
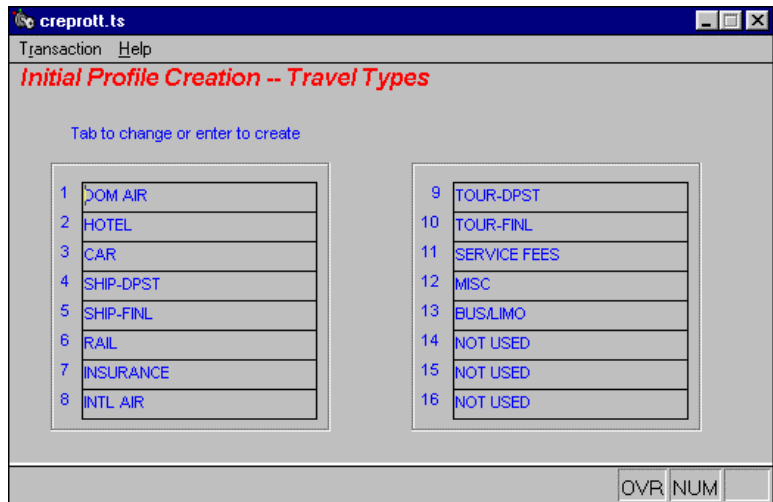

This will create a profile named TRAVELTYPES in Apollo.

When the agents run a script that needs the travel type, it will be displayed in screen 2 so they can select the number from this profile.
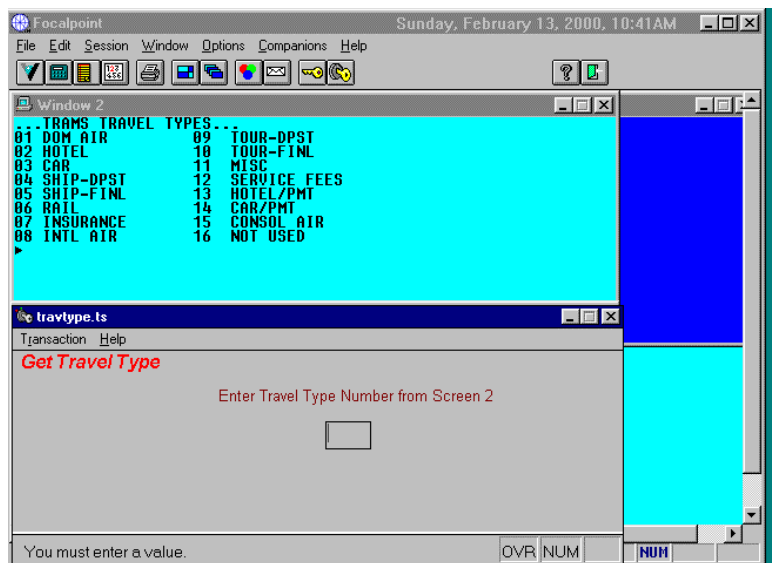
After you have finished creating the TRAVELTYPES profile, you should create the TRAMSVENDORS profile. Start the Apollo Scripts for TRAMS again by type Alt-R and press enter. Go to Utilities, then Create TRAMS Profiles, and Select Vendors
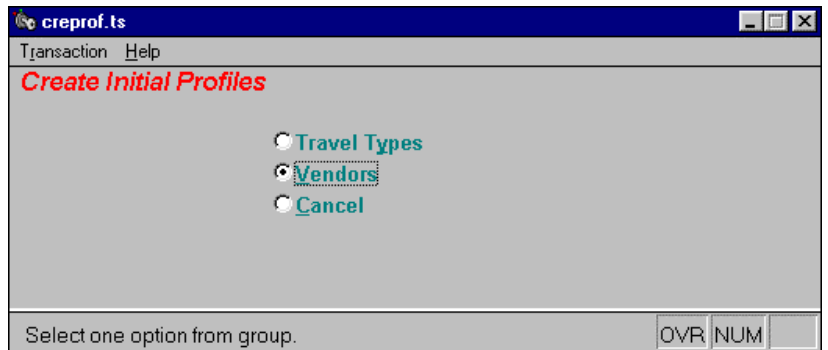
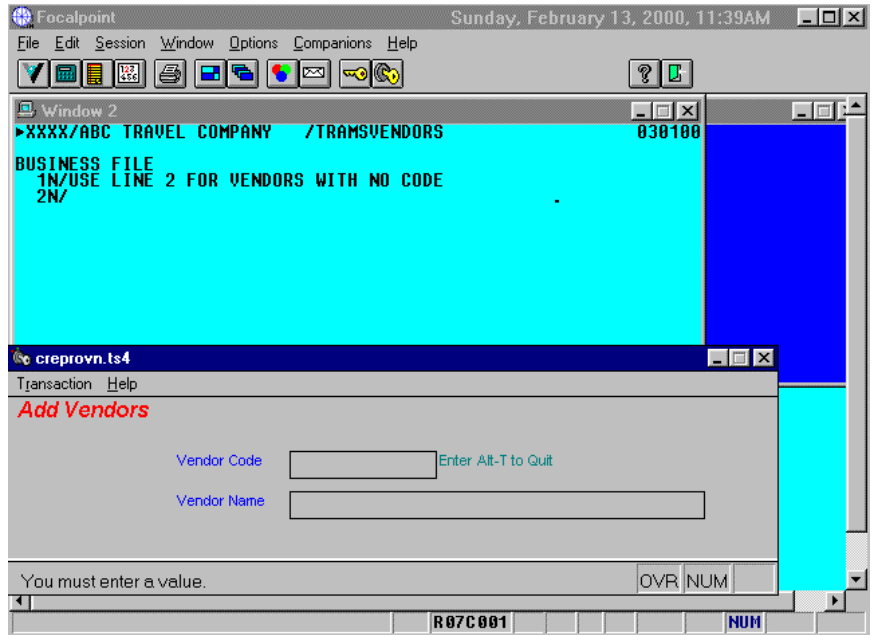Next select Create Initial Vendor Profile and Press Enter.
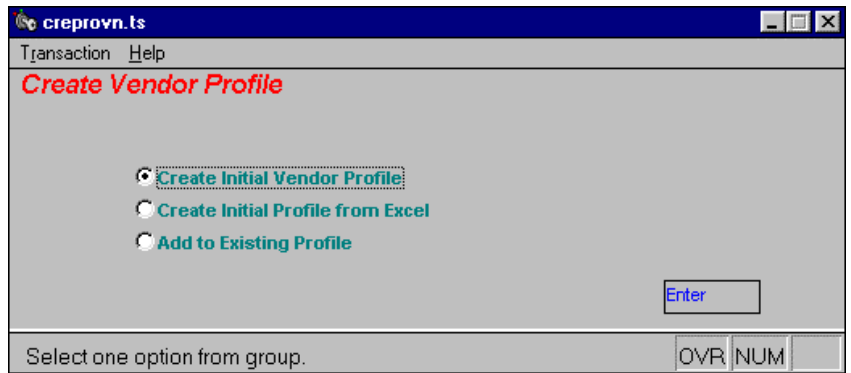
You will see a screen like this. Enter 3 for the first line to add since 2 is the last line displayed on screen 2.
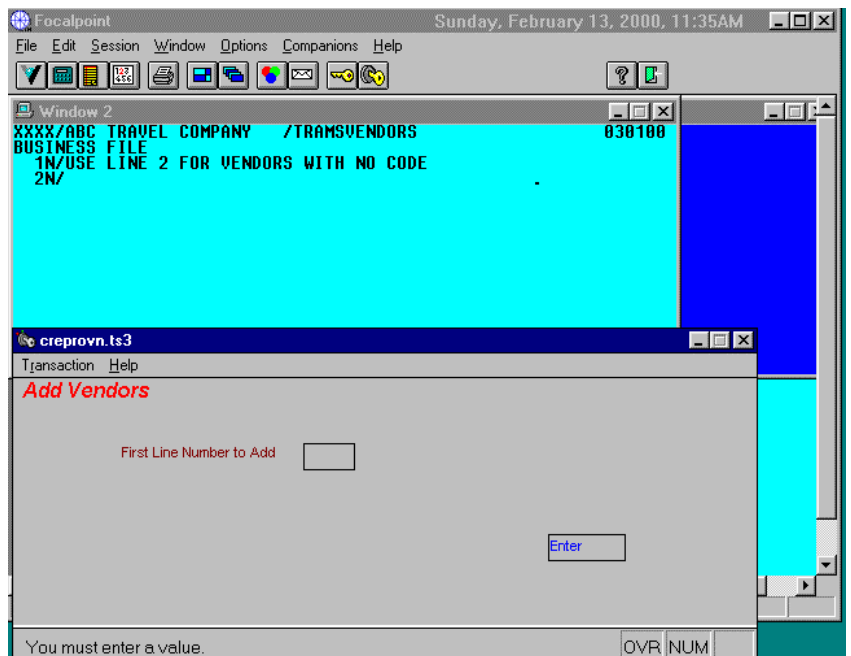
You can now enter your vendors by entering the vendor code, tab, and then the vendor name. The scripts will maintain the spacing. Be sure to only enter codes the same length as your Vendor Code Length specified in the Setup profile (TRAMSDEFS)

When finished press Alt-T to terminate. You can always come back to here and add vendors to existing profile, or manually update the profile named TRAMSVENDORS.

You are now ready to use the scripts.

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File Edit Session Window Options Companions Help

Window 2

►XXXX/ABC TRAVEL COMPANY   /TRAMSVENDORS   030100

BUSINESS FILE
  1N/USE LINE 2 FOR VENDORS WITH NO CODE
  2N/

creprovn.ts4

Transaction Help

Add Vendors

Vendor Code   [   ]   Enter Alt-T to Quit

Vendor Name   [   ]

You must enter a value.   OVR NUM

R07C001   NUM